

ORDINANCE 1609

AN ORDINANCE OF THE CITY OF NORTH BEND, WASHINGTON, ADOPTING THE 2017-2018 BIENNIAL BUDGET AND SALARY SCHEDULE; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, State law requires the City to adopt a budget and provides procedures for the filing of estimates, a preliminary budget, public hearings, and final fixing of the budget; and

WHEREAS, the City Council of the City of North Bend adopted Ordinance 1528 on May 20, 2014 establishing a biennial budget process in accordance with the provisions of RCW Chapter 35A.34; and

WHEREAS, the City Council has stipulated that the biennial budget will be implemented as two one-year financial plans, that actual expenditures in the first year may not exceed the first year plan appropriations, that second year plan appropriations shall only be expended in the second year, and that any appropriation changes will require City Council approval; and

WHEREAS, a preliminary biennial budget for the fiscal years 2017-2018 has been prepared and filed, a public hearing was held on November 15, 2016 for the purposes of fixing the final budget, and the City Council has deliberated and has made adjustments and changes deemed necessary and proper; and

WHEREAS, the City Council now wishes to adopt by reference, in accordance with RCW 35A.34.120, a final budget which provides for totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, the City Council also desires to adopt a Salary Schedule for 2017;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2017-2018 Biennial Budget Adoption. The Biennial Budget for the City of North Bend, a copy of which is on file with the City Clerk, is hereby adopted by the City Council as the revenue and expenditure authority for the 2017-2018 biennium. Set forth in summary form in Exhibits A-1 and A-2 (2017 and 2018 Annual Budgets) are the totals of the estimated revenues and expenditures for each separate fund and the aggregate totals for all such funds combined.

Section 2. 2017 Salary Schedule Adoption. The City Council hereby adopts the 2017 Salary Schedule as shown in Exhibit B. 2018 Salary Schedules will be adopted as part of the Mid-Biennium Modification.

Section 3. Submittal. The City Clerk and/or Finance Director are directed to transmit a certified copy of this ordinance and the final 2017-2018 Biennial Budget Document to the Division of Municipal Corporations of the Office of the State Auditor and to the Association of Washington Cities.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force on January 1, 2017.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF NORTH BEND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 6TH DAY OF DECEMBER, 2016.

CITY OF NORTH BEND:

APPROVED AS TO FORM:

Kenneth G. Hearing, Mayor

Michael R. Kenyon, City Attorney

ATTEST/AUTHENTICATED:

Published: December 14, 2016
Effective: January 1, 2017

Susie Oppedal, City Clerk

EXHIBIT A - 1

2017 ANNUAL BUDGET

Fund	Fund Name	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
001	General Fund	\$ 1,023,583	\$ 7,208,705	\$ 7,550,296	\$ 681,992
101	Street Operations Fund	-	797,466	797,466	-
102	Capital Streets Fund	6,108	163,141	169,249	-
103	Streets Overlay Fund	45,354	739,910	714,420	70,844
106	Impact Fees & Mitigation Fund	439,074	4,005,352	1,345,404	3,099,022
107	Hotel/Motel Tax Fund	6,785	13,500	14,000	6,285
108	Economic Development Fund	-	189,371	189,371	-
116	Park Improvement Fund	39,078	14,000	-	53,078
125	Development Projects Fund	173,048	892,140	922,140	143,048
216	2011 Fire Station Bond Fund	180,368	178,975	179,100	180,243
217	2012 LTGO (TBD) Bond Fund	11,930	148,275	148,400	11,805
218	2015 LTGO Bond Fund	-	191,723	191,723	-
219	2015 LTGO (LOC) Bond Fund	-	2,426,500	2,426,500	-
310	Municipal Projects Fund	797,638	2,896,314	3,158,829	535,123
320	Capital Improvements (REET) Fund	1,065,207	520,000	655,756	929,451
401	Water Utility Fund	2,309,483	2,030,663	1,849,339	2,490,807
402	Sewer Utility Fund	1,206,670	5,075,584	4,356,080	1,926,174
404	Storm Drainage Utility Fund	384,676	737,522	798,792	323,406
404	Flood Operations Fund	585,698	172,400	163,134	594,964
405	Solid Waste & Recycling Fund	254,167	93,810	44,789	303,188
451	ULID #6 Bond Redemption Fund	4,764,177	1,078,898	1,388,000	4,455,075
452	ULID #6 Bond Reserve Fund	1,255,955	3,200	-	1,259,155
501	Equipment Operating Fund	-	318,039	318,039	-
501	Technology Operating Fund	-	186,064	186,064	-
502	Equipment Reserve Fund	434,811	227,750	6,900	655,661
502	Technology Reserve Fund	52,699	75,068	13,290	114,477
GRAND TOTAL:		\$ 15,036,509	\$ 30,384,370	\$ 27,587,081	\$ 17,833,798

EXHIBIT A - 2

2018 ANNUAL BUDGET

Fund	Fund Name	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance
001	General Fund	\$ 681,992	\$ 7,374,815	\$ 7,707,294	\$ 349,513
101	Street Operations Fund	-	813,041	813,041	-
102	Capital Streets Fund	-	163,168	163,168	-
103	Streets Overlay Fund	70,844	280,400	150,000	201,244
106	Impact Fees & Mitigation Fund	3,099,022	7,038,108	1,434,402	8,702,728
107	Hotel/Motel Tax Fund	6,285	40,000	40,000	6,285
108	Economic Development Fund	-	165,416	165,416	-
116	Park Improvement Fund	53,078	14,500	3,779	63,799
125	Development Projects Fund	143,048	892,140	922,140	113,048
216	2011 Fire Station Bond Fund	180,243	175,975	176,100	180,118
217	2012 LTGO (TBD) Bond Fund	11,805	145,675	145,800	11,680
218	2015 LTGO Bond Fund	-	198,259	198,259	-
219	2015 LTGO (LOC) Bond Fund	-	325,500	325,500	-
310	Municipal Projects Fund	535,123	904,779	911,000	528,902
320	Capital Improvements (REET) Fund	929,451	1,038,500	136,050	1,831,901
401	Water Utility Fund	2,490,807	2,156,569	2,069,833	2,577,543
402	Sewer Utility Fund	1,926,174	3,304,250	3,095,591	2,134,833
404	Storm Drainage Utility Fund	323,406	749,847	864,000	209,253
404	Flood Operations Fund	594,964	177,670	167,467	605,167
405	Solid Waste & Recycling Fund	303,188	95,220	45,853	352,555
451	ULID #6 Bond Redemption Fund	4,455,075	903,765	1,370,400	3,988,440
452	ULID #6 Bond Reserve Fund	1,259,155	3,400	-	1,262,555
501	Equipment Operating Fund	-	321,610	321,610	-
501	Technology Operating Fund	-	183,089	183,089	-
502	Equipment Reserve Fund	655,661	227,713	-	883,374
502	Technology Reserve Fund	114,477	75,068	13,005	176,540
GRAND TOTAL:		\$ 17,833,798	\$ 27,768,477	\$ 21,422,797	\$ 24,179,478

EXHIBIT B

2017 Salary Ranges

Position Title	Monthly Salary Range		Employees
	Entry	High	
Mayor and Council			
Mayor	\$ 2,000	N/A	1 Elected
Council Member	400	N/A	7 Elected
Management (Exempt)			
City Administrator	10,000	12,500	1
Asst. City Administrator/Finance Director	8,500	11,800	1
Public Works Director	8,500	11,800	1
Community & Economic Dev. Director	8,500	11,500	1
Deputy Public Works Director	8,500	11,250	1
City Engineer	8,000	10,500	1
Building Official	6,800	8,800	1
PW Project Manager	6,800	8,800	2
SCADA Supervisor	6,000	8,500	1
Wastewater Treatment Plant Manager	6,300	8,000	1
Deputy Finance Director	6,100	7,900	1
City Clerk	6,100	7,900	1
Events/Economic Development Coordinator	3,987	5,834	0.5
Public Works Bargaining Unit			
Lead Parks Technician	5,343	6,242	1
Lead Streets Technician	5,343	6,242	1
Lead Water System Operator	5,343	6,242	1
Wastewater Treatment Plant Operator II	4,675	5,823	2
Mechanic	4,540	5,601	1
Wastewater Treatment Plant Operator I	4,530	5,403	3
Water System Operator	4,530	5,356	3
Maintenance Worker	4,530	5,356	5
Maintenance Worker - Entry	3,986	4,273	0
Maintenance (Seasonal)	12.00/hr	15.00/hr	
Professional, Technical, Clerical Bargaining Unit			
Senior Planner	5,971	7,265	1.75
Associate Planner/2-year term	5,131	6,243	1
Staff Accountant	5,063	6,160	0
Building Inspector/2-year term	4,962	6,037	1
Mapping CAD Technician	4,882	5,940	0.2
Records Coordinator	4,860	5,913	1
Deputy Clerk	4,571	5,561	0
Payroll Officer	4,556	5,543	0
Public Works Office Coordinator	4,358	5,302	1
Office Coordinator / Permit Technician	4,358	5,302	1
Utilities Coordinator	4,344	5,285	2
Business License & Tax Coordinator	4,344	5,285	1
Accounting Assistant II	4,344	5,285	1
Accounting Assistant I	3,731	4,539	0
Administrative Assistant	3,641	4,430	0
Total FTEs			41.45